

**ORDINANCE NO. 9696 (New Series)**

**AN ORDINANCE TO AMEND SECTION 364.2 OF THE  
ADMINISTRATIVE CODE TO ADJUST FEES AND DEPOSITS  
CHARGED BY THE DEPARTMENT OF PUBLIC WORKS TO ALLOW  
FOR FULL COST RECOVERY.**

The Board of Supervisors of the County of San Diego ordains as follows:

Section 1. The Board of Supervisors finds and determines that it is necessary to revise Section 364.2 of the San Diego County Administrative Code pertaining to existing deposits and fees for the Department of Public Works land development related projects. The amendments made by this ordinance pertaining to Department of Public Works fees and deposits are intended to comply with Board of Supervisors Policy B-29 to assure full cost recovery.

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Section 2. Section 364.2 of the San Diego County Administrative Code is hereby amended to read as follows:

**SEC. 364.2. DEPARTMENT OF PUBLIC WORKS.** The following fees and initial deposits shall be paid to the Department of Public Works for the processing of the following permits and applications:

**SCHEDULE A-PUBLIC WORKS FEES AND DEPOSITS**

All amounts collected under Schedule A shall be initial deposits unless otherwise specified to be a fee.

<u>APPLICATION NAME</u>	<u>AUTHORITY</u>	<u>FEES/DEPOSITS</u>	
		<b>FY 04-05</b>	<b>FY 05-06</b>
<b>ADMINISTRATIVE PERMIT:</b> Application Time Extension	459(County Administrative Code (CAC))	\$640 \$640	\$660 \$660
<b>APPEALS:</b> Administrative Decision To Board of Supervisors To Planning Commission	459.2 (CAC) 459.1 (CAC) 459.1 (CAC)	\$700 \$700 \$1,120	\$720 \$720 \$1,160
<b>BOUNDARY ADJUSTMENT PLATS:</b> Application (2-4 Lots)	459.3 (CAC)	\$1,030	\$1,060
<b>CENTERLINE REVIEW:</b>	81.804 (County Regulatory Code (CRC))	\$1,180	\$1,210
<b>CERTIFICATE OF COMPLIANCE:</b> Application (1-4 Lots) Each Additional Lot Increment Per Lot W/Boundary Adjustment (2-4 Lots) Each Additional Lot Increment Violations TPM, Review	459.4(CAC)	\$400 \$65 \$1,020 \$65 \$3,270 \$960	\$410 \$70 \$1,050 \$70 \$3,370 \$990

<b>CONSTRUCTION &amp; ENCROACHMENT PROJECTS:</b>			
Inspection	71.407(CRC), 71.408 (CRC) & 71.609 (CRC)	5% Const. Cost<= \$100K + 3% Const. Cost > \$100K \$600 Minimum	5% Const. Cost<= \$100K + 3% Const. Cost > \$100K \$600 Minimum
Material Testing		1.5% Const. Cost<= \$50K + 1% Const. Cost > \$50K \$400 Minimum	1.5% Const. Cost<= \$50K + 1% Const. Cost > \$50K \$400 Minimum
Encroachment Permit Fee	460.8 CAC	\$85 Fee	\$90 Fee
Construction Permit Fee		\$65 Fee	\$70 Fee
<b>ENVIRONMENTAL ACTIONS (EIR):</b>			
CEQA Exempt Policy	459.5(CAC)	\$180	\$190
Policy I-119 Review		\$1,110	\$1,140
EIR Review		\$1,660	\$1,710
Extended Initial Studies, Technical Review		\$1,620	\$1,660
Negative Declaration Review		\$1,290	\$1,330
<b>EXCAVATION PROJECT:</b>			
Inspection & Material Testing	71.314(CRC)	\$5 Per Lineal Foot \$600 Minimum	\$5 Per Lineal Foot \$600 Minimum
Permit Fee	71.307(CRC)	\$65 Fee	\$70 Fee
<b>GENERAL PLAN AMENDMENT W/OUT REZONE:</b>	460.33(CAC)	\$830	\$860
<b>GRADING PERMIT (PLAN CHECK BY CU. YDS):</b>			
Minor DPW Grading Permit	87.206(CRC)	\$700	\$730
Major Grading Permit (Under 10,000)	87.208(CRC)	\$1,360	\$1,420
Major Grading (10,000 or Greater)	87.208(CRC)	\$2,130	\$2,210

<b>IMPROVEMENT PLAN REVIEW:</b>			
<b>Curb Grade</b>			
Review	81.206(CRC)	\$1,540	\$1,590
Inspection		5% Const. Cost<= \$100K + 3% Const. Cost > \$100K \$3,000 Minimum	5% Const. Cost<= \$100K + 3% Const. Cost > \$100K \$3,000 Minimum
Material Testing		1.5% Const. Cost<= \$50K + 1% Const. Cost > \$50K \$400 Minimum	1.5% Const. Cost<= \$50K + 1% Const. Cost > \$50K \$400 Minimum
Permit Fee		\$60 Fee	\$60 Fee
<b>Parcel Map (TPM)</b>			
Review	81.101 (CRC)	\$1,290	\$1,320
Inspection-Public Improvement		5% Const. Cost<= \$100K + 3% Const. Cost > \$100K \$3,000 Minimum	5% Const. Cost<= \$100K + 3% Const. Cost > \$100K \$3,000 Minimum
Inspection-Private Improvement		5% Const. Cost<= \$100K + 3% Const. Cost > \$100K \$800 Minimum	5% Const. Cost<= \$100K + 3% Const. Cost > \$100K \$800 Minimum
Material Testing		1.5% Const. Cost<= \$50K + 1% Const. Cost > \$50K \$400 Minimum	1.5% Const. Cost<= \$50K + 1% Const. Cost > \$50K \$400 Minimum
<b>Subdivision Map (TM)</b>			
Review		\$4,510	\$4,640
Inspection		5% Const. Cost<=	5% Const. Cost<=

Material Testing		\$100K + 3% Const. Cost > \$100K \$1,100 Minimum  1.5% Const. Cost<= \$50K + 1% Const. Cost > \$50K \$1,100 Minimum	\$100K + 3% Const. Cost > \$100K \$1,100 Minimum  1.5% Const. Cost<= \$50K + 1% Const. Cost > \$50K \$1,100 Minimum
<b>LOT STAKING:</b>  Deposit Amount Full Subdivision	460.31(CAC)	\$1,100 Minimum + \$23 per acre for 1-50 acres + \$11.50 per acre for 51- 100 acres + \$6.50 per acre for 101 or more acres. The above formula produces the following per acre deposits (Acres/Amount): 1-50 \$1,167 -2,228 51 – 100 \$2,299-2,860 101+ \$2,866+	\$1,100 Minimum + \$24 per acre for 1-50 acres + \$12 per acre for 51-100 acres + \$7 per acre for 101 or more acres. The above formula produces the following per acre deposits (Acres/Amount): 1-50 \$1,202 -2,357 51 – 100 \$2,368-2,946 101+ \$2,952+
Self Certification with Right-of-way only		1/3 of above formula with minimum \$650	1/3 of above formula with minimum \$650
<b>MAJOR USE PERMIT:</b> Review Modification Time Extension	460.32(CAC)	\$1,620 \$1,030 \$1,030	\$1,670 \$1,060 \$1,060
<b>MINOR USE PERMIT:</b> Application Minor Deviation Modification	459.7(CAC)	\$1,040 \$1,040 \$1,040	\$1,080 \$1,080 \$1,080
<b>MOVING PERMITS:</b> Single Trip Annual Permit	71.204.1(CRC)	\$16 Fee \$90 Fee	\$16 Fee \$90 Fee
<b>PRE-APPLICATION CONFERENCE:</b>	459.8 (CAC)	\$480	\$500
<b>RECLAMATION PLAN:</b> Application Modification	459.9 (CAC)	\$1,870 \$990	\$1,920 \$1,020

<b>RECORD OF SURVEY:</b>	460 (CAC)	\$400 Fee for first sheet plus \$50 Fee for each additional sheet	\$420 Fee for first sheet plus \$50 Fee for each additional sheet
<b>REZONE-RECLASS W/OUT GPA:</b>	460.33 (CAC)	\$1,210	\$1,250
<b>ROAD MATTERS:</b>			
Opening/Vacation Route Locations Stamp	461 and 462(CAC)	\$1,550 \$30	\$1,590 \$30
Remandment Review	460.1(CAC)	\$1,300	\$1,330
<b>ROUTE EVALUATION, MOVING:</b>	71.209.5(CRC)	\$180 Fee	\$190 Fee
<b>SEWER PLAN REVIEW:</b>	460.34 (CAC)	\$590	\$610
<b>SENSITIVE LAND ORDINANCE:</b>	460.30(CAC)	\$330	\$340
<b>SITE PLAN REVIEW:</b>			
Application	460.2(CAC)	\$900	\$920
Minor Deviation		\$390	\$400
Modification		\$640	\$660
Plan Review		\$460	\$470
Time Extension		\$310	\$320
<b>SPECIFIC PLAN/LARGE SCALE:</b>	395 (CAC)	\$520	\$540
<b>STORMWATER:</b>			
Minor SWMP	460.36 (CAC)	\$520	\$530
Major SWMP	460.36 (CAC)	\$1,170	\$1,200
Formation of Special Benefit Area for BMP Maintenance	460.37 (CAC)	\$4,720	\$4,840
<b>STREET LIGHT REVIEW:</b>	460.3.1 (CAC)	\$340	\$350
<b>STREET NAME SIGNS:</b>	460.3 (CAC)		
Sign Installation/Replacement		\$180 Fee	\$190 Fee
<b>SUBDIVISION, MAJOR (TENTATIVE MAPS):</b>			
Final Map Review:	81.205(CRC)		
1-20 Lots		\$8,120	\$8,360
21-50 Lots		\$8,700	\$8,950
51 or more Lots		\$10,110	\$10,410
Map Modification:	81.205(CRC)		
Phase 1 Qualification		\$910	\$930
Phase 2 Hearing & Modification		\$1,890	\$1,950
TM Review	81.202(CRC)	\$5,970	\$6,140
TM Review, Expired		\$2,070	\$2,130
TM Review, Replacement	81.311(CRC)	\$450	\$470

TM Review, Revised		\$1,290	\$1,320
TM Review, Time Extension	81.202(CRC)	\$450	\$470
TM Resolution, Amendment	81.203.5(CRC)	\$900	\$920
<b>SUBDIVISION, MINOR (TENTATIVE PARCEL MAPS):</b>			
Parcel Map Review	81.205(CRC)	\$3,070	\$3,160
Map Modification:			
Phase 1 Qualification		\$910	\$930
Phase 2 Hearing & Modification		\$1,890	\$1,950
Release of Improvement on Parcel Map	81.205(CRC)	\$205	\$210
TPM Review		\$1,940	\$1,990
TPM Review, Modifications	81.608(CRC)	\$580	\$600
TPM Review, Revised	81.607(CRC)	\$1,290	\$1,320
TPM Review, Time Extension	81.608(CRC)	\$450	\$470
	81.608(CRC)		
<b>VARIANCES:</b>			
Administrative	460.4(CAC)	\$600	\$620
Application		\$600	\$620
Modification		\$600	\$620
Time Extension		\$600	\$620
<b>ENVIRONMENTAL REVIEW - GRADING</b>			
CEQA Exemption	81.205 (CRC)	\$320	\$340
Update to Previous Environmental	87.301 (CRC)	\$960	\$1,050
AEIS for Average size project		\$2,280	\$2,500
AEIS for Large size project		\$3,520	\$3,870
<b>STREET LIGHTING DISTRICT ANNEXATION:</b>			
	51.511.1 (CRC)	\$320	\$330
	460.3.1 (CAC)		

## SCHEDULE B-PROVISIONS

1. **STANDARD HOURLY RATES:** All fees, deposits, and time and material charges shall be calculated and will be charged using the following standard hourly rates.

POSITION	HOURLY RATE	HOURLY RATE
	FY-04-05	FY-05-06
Administrative Analyst	\$ 100.70	\$ 104.50
Assistant Engineer	\$ 127.30	\$ 131.10
Associate Transportation Specialist	\$ 103.85	\$ 106.95
Chief, Parks & Recreation - MSCP	\$118.62	\$118.62
Chief, Parks & Rec. Park Development	\$137.34	\$137.34
Civil Engineer	\$ 127.30	\$ 131.10
Construction Technician	\$ 127.30	\$ 131.10
County Counsel Attorney	\$190.00	\$195.00
County Counsel Paralegal	\$ 90.00	\$ 94.00
Engineering Aid	\$ 91.20	\$ 93.10
Engineering Technician I	\$ 91.20	\$ 93.10
Engineering Technician II	\$ 91.20	\$ 93.10
Engineering Technician III	\$ 91.20	\$ 93.10
Intermediate Clerk Typist	\$ 60.80	\$ 62.70
Junior Engineer	\$ 102.60	\$ 106.40
Land Surveyor	\$ 127.30	\$ 131.10
Land Use/Environmental Planner I	\$ 82.32	\$ 85.68
Land Use/Environmental Planner II	\$ 82.32	\$ 85.68
Land Use/Environmental Planner III	\$ 112.56	\$ 115.92
Land Use/Environmental Planning Mgr	\$ 124.32	\$ 127.68
LUEG Program Manager	\$ 159.60	\$ 165.30
Parks - Project Manager	\$ 85.32	\$ 85.32
Project Manager, DPW	\$ 140.60	\$ 144.40
Senior Civil Engineer	\$ 140.60	\$ 144.40
Senior Clerk	\$ 60.80	\$ 62.70
Trails Coordinator	\$ 97.09	\$ 97.09

2. **INITIAL DEPOSITS:** An initial deposit shall be paid at the time of application submittal. The initial deposit shall be collected with the intent to recover actual costs related to project intake, preliminary project review, site/field visit, and related project analysis.

3. **SUBSEQUENT DEPOSITS:** If it is determined that the initial deposit is insufficient to recover actual costs, the project manager will scope the work remaining on the project and calculate an additional subsequent deposit(s). The subsequent deposit(s) shall be calculated based on factors identified during the initial project analysis, established processing time standards, standard hourly rates and key project stages.

Unanticipated factors arising during project processing such as, but not limited to, complexity, controversy or environmental issues which require additional project review will be conveyed to the applicant as soon as they are known and the subsequent deposit will be recalculated using the criteria outlined above.

Subsequent deposits may be required by the Director of Public Works. Subsequent deposits shall be paid in the amount calculated by the County and collected with the intent to recover actual project costs by key milestones. Subsequent deposits



shall be paid and collected prior to completion of key milestones. The Director of Public Works may discontinue permit processing and/or recommend denial of the said project based on the applicant's refusal to pay the subsequent deposit.

4. REFUNDS: An applicant who has paid the applicable application deposit(s)/fee(s) may withdraw the application prior to completion by submitting a written request to the Director of Public Works. The Department shall discontinue work on such application within one working day from the receipt of said request, except that the Department may continue to process an application involving the violation of a County ordinance.

At the completion of all tasks associated with an application and after all final documents and review are completed, the difference between the deposited amount and the actual cost shall be refunded to the applicant within 180 days.

5. FEE WAIVER FOR STRUCTURES DAMAGED OR DESTROYED BY NATURAL DISASTER: Notwithstanding the fees and deposits otherwise specified in Schedule A of this section, the grading permit fees or deposits may be waived for an applicant who is rebuilding legally built structures which have been damaged or destroyed by a wildfire or other natural disaster and which are located within the boundaries of a geographic area which has been declared by resolution of the Board of Supervisors to be eligible for this fee or deposit waiver. The fee or deposit waiver shall not apply to any portion of a new structure which exceeds the square footage of the structure which is being replaced.

Section 3. Effective Date. This Ordinance shall take effect and be in force sixty (60) days after the date of its passage, and before the expiration of fifteen (15) days after its passage, a summary shall be published once with the names of the members voting for and against the same in the San Diego Commerce, a newspaper of general circulation published in the County of San Diego.

Section 4: Operative Date: This Ordinance shall be operative on February 14, 2005.

PASSED, APPROVED, AND ADOPTED THIS 15th DAY OF DECEMBER, 2004.