

ORDINANCE NO 9822 (NEW SERIES)

**AN ORDINANCE AMENDING THE ADMINISTRATIVE CODE, SECTION 479, PERTAINING TO
TRANSPORTATION, MEALS AND LODGING AND OTHER REIMBURSEMENT FURNISHED PERSONS
DONATING SERVICES AND FINALISTS CONSIDERED FOR EXECUTIVE APPOINTMENTS**

Section 1. Section 479 of the Administrative Code is hereby amended to read as follows:

SEC. 479. TRANSPORTATION, MEALS AND LODGING AND OTHER REIMBURSEMENT FURNISHED PERSONS
DONATING SERVICES AND FINALISTS CONSIDERED FOR EXECUTIVE APPOINTMENTS.

(a) The head of a County office or department may provide at County expense or be reimbursed for providing transportation, meals and lodging as hereinafter specified:

(1) When a person, at the request of such head of an office or department, furnishes services to the County without compensation (other than reimbursement for actual and necessary travel expenses), and the period during which the services are performed includes mealtime, the person may be furnished a meal during such period.

(2) When a person, at the request of such head of an office or department furnishes services to the County without compensation (other than reimbursement of actual and necessary travel expenses) and the performance of said services requires that the person travel to a County facility, such person may be furnished transportation, meals and lodging necessarily incidental to the performance of such services, or may be reimbursed the expense incurred therefor. Such person may also be reimbursed unusual costs which are reasonable and necessary for the person to travel to and attend a meeting when requested by the head of an office or department, such as the cost of an attendant to care for the person while traveling to and from and attending the meeting.

(b) Where a person, at the request of the Director, Department of Human Resources, serves on a board of special examiners (consisting of one or more persons) without compensation (other than actual and necessary travel expenses), the Director may furnish at County expense or be reimbursed the expense of furnishing such person transportation, meals and lodging necessarily incidental to the performance of such services or such person may be reimbursed the expense incurred therefor.

(c) The Director, Department of Human Resources, may from time to time assign employees of the department to accompany the special examining boards at meal time for the purpose of discussing with such boards the examining procedures and other matters relating to conduct of civil service examinations. The Director may furnish at County expense a meal to such employee or be reimbursed the expense of furnishing such meal or such employee may be reimbursed the expense of furnishing such meal or such employee may be reimbursed the expense incurred therefor.

(d) The Chief Administrative Officer may authorize the head of a department or office to furnish or reimburse at County expense the costs of transportation, meals and lodging incurred by candidates appearing before an appointing authority or special examining board for appointment consideration to an unclassified executive, unclassified management or classified executive position, or other positions identified by the Director of Human Resources as requiring extraordinary scientific, professional or expert qualifications. Such candidates must have been certified as finalists in the selection process established by the Director of Human Resources for a vacant position in the classes designated above.

(e) The cost of transportation, meals and lodging furnished pursuant to this section shall not exceed the amounts specified in Section 472.

Section 2. Effective Date. Section 1 of this ordinance affects compensation and shall take effect upon adoption. Within fifteen days after the date of adoption of the ordinance, a summary shall be published once with the name of these members voting for and against the same in the newspaper of general circulation published in the County of San Diego.

Section 3. Operative Date. This ordinance shall be operative January 19, 2007.

PASSED, APPROVED AND ADOPTED this 9th day of January 2007.