

ORDINANCE NO 9929 (NEW SERIES)

AN ORDINANCE AMENDING THE ADMINISTRATIVE CODE, SECTION 479, PERTAINING TO TRANSPORTATION, MEALS AND LODGING AND OTHER REIMBURSEMENT FURNISHED PERSONS DONATING SERVICES AND FINALISTS CONSIDERED FOR EXECUTIVE APPOINTMENTS AND SEC. 494. JOB-REQUIRED LICENSES.

Section 1. Section 479 of the San Diego County Administrative Code is amended to read as follows:

SEC. 479. TRANSPORTATION, MEALS AND LODGING AND OTHER REIMBURSEMENT FURNISHED PERSONS DONATING SERVICES AND FINALISTS CONSIDERED FOR EXECUTIVE APPOINTMENTS.

- (a) The head of a County office or department may provide at County expense or be reimbursed for providing transportation, meals and lodging as hereinafter specified:
- (1) When a person, at the request of such head of an office or department, furnishes services to the County without compensation (other than reimbursement for actual and necessary travel expenses), and the period during which the services are performed includes mealtime, the person may be furnished a meal during such period.
- (2) When a person, at the request of such head of an office or department furnishes services to the County without compensation (other than reimbursement of actual and necessary travel expenses) and the performance of said services requires that the person travel to a County facility, such person may be furnished transportation, meals and lodging necessarily incidental to the performance of such services, or may be reimbursed the expense incurred therefor. Such person may also be reimbursed unusual costs which are reasonable and necessary for the person to travel to and attend a meeting when requested by the head of an office or department, such as the cost of an attendant to care for the person while traveling to and from and attending the meeting.
- (b) Where a person, at the request of the Director, Department of Human Resources, serves on a board of special examiners (consisting of one or more persons) without compensation (other than actual and necessary travel expenses), the Director may furnish at County expense or be reimbursed the expense of furnishing such person transportation, meals and lodging necessarily incidental to the performance of such services or such person may be reimbursed the expense incurred therefor.
- (c) The Director, Department of Human Resources, may from time to time assign employees of the department to accompany the special examining boards at meal time for the purpose of discussing with such boards the examining procedures and other matters relating to conduct of civil service examinations. The Director may furnish at County expense a meal to such employee or be reimbursed the expense of furnishing such meal

or such employee may be reimbursed the expense of furnishing such meal or such employee may be reimbursed the expense incurred therefor.

(d) The Chief Administrative Officer may authorize the head of a department or office to furnish or reimburse at County expense the costs of transportation, meals and lodging incurred by candidates appearing before an appointing authority or special examining board for appointment consideration to an unclassified executive, or unclassified management position, or other positions identified by the Director of Human Resources as requiring extraordinary scientific, professional or expert qualifications. Such candidates must have been certified as finalists in the selection process established by the Director of Human Resources for a vacant position in the classes designated above.

(e) The cost of transportation, meals and lodging furnished pursuant to this section shall not exceed the amounts specified in Section 472.

Section 2. Section 494 of the San Diego County Administrative Code is amended to read as follows:

SEC. 494. JOB-REQUIRED LICENSES.

(a) The County shall reimburse any permanent employee in eligible classes who works at least eighty (80) hours per biweekly pay period, for the cost of renewing any license or certificate the employee is required to possess as a condition of employment by the County, which the employee is required to renew. This reimbursement shall not cover any costs to the employee of becoming eligible for, or initially obtaining, such license. Reimbursement shall also not apply to any license necessary for the legal operation of vehicles or mechanical equipment.

Eligible Classes: Classes designated AE, AM, AS, CL, CR, CM, DA, DI, DM, DS, FS, HS, MA, MM, PR, PS, RN, SS and SW

(b) Notwithstanding (a) above, the County shall reimburse an eligible employee for the entire cost when required, prior to the normal renewal date, to obtain a driver's license graded higher than Class C. If the license upgrade is not required prior to the normal renewal date, the County shall reimburse the amount which exceeds the fee of a Class C driver's license.

Eligible Classes: Classes designated CM, CR, DS, PS and SW

(c) Notwithstanding (a) above, the County shall reimburse an eligible employee for the amount which exceeds the fee for a Class C driver's license when required to have a Class B driver's license.

Eligible Classes: Classes designated DS and PO.

(d) Notwithstanding (a) above, the County shall reimburse any permanent part-time employee paid at a biweekly rate for the cost of renewing any license or certificate the employee is required to possess as a condition of employment by the County, which the employee is required to renew during the term of this Agreement; however, such employee must have completed one year of County service.

Eligible Classes: Class designated RN.

Section 3. Effective Date. Sections 1 and 2 of this ordinance affect compensation and shall take effect upon adoption. Within fifteen days after the date of adoption of this ordinance, a summary shall be published once with the name of those members voting for and against the same in the newspaper of general circulation published in the County of San Diego.

Section 4. Operative Date. This ordinance shall be operative March 28, 2008.

PASSED, APPROVED AND ADOPTED by the Board of Supervisors of the County of San Diego this 25th day of March, 2008.